

ORDER FORM

Please complete this form. All sections are required.

Quote #: _____ Date: _____

COMPANY INFORMATION

Company: _____ Salesperson: _____

CUSTOMER INFORMATION

Customer Name: _____ Phone: _____

Jobsite Address: _____ Email: _____

CONTACT FOR TEMPLATE: Salesperson Customer

**Decision maker is requested to be on site at template to verify job details such as overhangs, radius corners, etc. If decision maker is not on site at template to confirm, MCT will proceed with standard practices unless otherwise requested prior to template.*

PROJECT INFORMATION

Are cabinets new or existing? New Existing
All base cabinets and end panels must be permanently installed and level prior to template.

MCT to remove existing countertops? Yes No

Type of top to be removed: _____
Please be sure cabinets/countertops are cleared of items prior to template.

Are there any pets in the home? Yes No
Please be sure all pets are secured away from the work area.

Stone(s): (If more than one color, specify area below)

Edge(s): Eased Pencil Round
 Bevel Bullnose
 Ogee Waterfall
 Other: _____

Backsplash(s): None 4" Backsplash
 Full Height Include Side Splash
 Custom: _____

Sink(s): (If more than one, specify area).

**Apron sinks must be installed prior to template.*

Manufacturer	Model #	Mount Opt.

Sink provided by: MCT Others

Include Strainer basket? Yes/Qty: _____ No

Include garbage disposal flange? Yes/Qty: _____ No

Strainer/Flange Finish? Stainless Colored to match

Faucet(s): (If more than one, specify area)

Manufacturer	Model #	Faucet Spread

MCT to provide plumbing disconnect? Yes No

MCT to provide plumbing reconnect? Yes No

Stove/Cooktop:

Type of Stove: Freestanding Slide-In Cooktop

Brand/Model #: _____

MCT to provide gas disconnect? Yes No

MCT to provide gas reconnect? Yes No

TEMPLATE DATE ASAP Specific Date: _____

TO ALL DESIGNERS / SALESPERSONS: Please make sure ALL of the information is filled in above. It is your responsibility as your customer's designer / salesperson to get them an accurate order. If any of the necessary information is missing on this form, you will receive an automated email response informing you that the template cannot be scheduled until we receive all of the required information requested on the order form. If you have any questions, please don't hesitate to call.

PLEASE SUBMIT ORDER FORM & SIGNED QUOTE TO:
quotes@mctops.com

